Sonoma State RSCAP Info Session

Friday, December 9, 2022, 1:00-2:00pm
Hosted by
Faculty Subcommittee on Scholarly Activities (FSSA) &
Office of Research and Sponsored Programs (ORSP)
Slides prepared by Ed Lyon, Past FSSA Chair
Updated for 2022-23 by Theresa Burruel Stone, Current FSSA Chair

Info Session Agenda

- What is the RSCAP?
- Fellowship vs. Mini Grant Competition
- Application Process
- Tips for Writing a Successful RSCAP Proposal
- Q & A

What is the Research, Scholarship, and Creative Activity Program (RSCAP)?

- **Overall goal**: support faculty, graduate and undergraduate student engagement in research, scholarship, and creative activities, furthering the mission of the University
- Two competitions (evaluated separately): **Mini-grant** and **Fellowship**
- Proposals evaluated by FSSA using **pre-established criteria** (found in the Request for Funding document) and then recommended to the Provost
- Funding comes from the **Chancellor's Office**, **Provost**, and **Associated Students Instructionally Related Activities (IRA)** Program
- Total funding for competition still TBD; you will be updated when we know next semester (past years have been ~$80,000 total to distribute)

Mini-Grant vs. Fellowship

Mini-grant funds proposals to **initiate** or **continue** a RSCA project

Enco**ura**ged **to invo**lve **stud**ents

Fellowship funds proposals **to bring a RSCA project to completion** (or write a new grant proposal)

Faculty RSCA vary considerably across disciplines in terms of, but not limited to theoretical perspectives, epistemologies, methodology and methods, methods of dissemination, and audience. Yet, at its core RSCA aims to *advance knowledge and/or engage the community through systematic inquiry and/or creative activities (appropriate to the field) that are open to critique.*

Mini-grant (up to $7,000 w/ student involvement) 05/29/2023– 05/24/2024

What kind of project activities do I want to get funded (discipline specific)?

- Collect and/or analyze data
- Engage in archival research/fieldwork/curriculum development or analysis
- Plan and develop a creative activity e.g., film, performance)

...that will **eventually** be disseminated to add new knowledge/insight/perspectives to your discipline

What do I want to use funding for?

- purchase new scholarship related equipment/materials/databases
- hire student workers for data collection/data analysis
- provide participant stipends
- travel to a data collection/archival research/filming site (if there are no state or CSU wide restrictions to the travel location).
- Conference fees for students to present at conferences

<u>Fellowship</u> ($5,000 Summer 2023 Stipend *or* 3 WTU buyout (Fall 2023 or Spring 2024))

What kind of project activities do I want to get funded (discipline specific)?

- **Write** a scholarly publication (e.g., journal article, book chapter)
- **Complete and disseminate** a creative activity
- Write an externally funded grant proposal

What do I want to use funding for?

- Faculty time (~3 full weeks in summer or equivalent of 3 WTU course buy out in Fall or Spring)

How are proposals evaluated?

Objectives and Significance:
- Clarity of objectives
- Significance of the project
- Value of project for the Project Director
- Potential to benefit SSU graduate and undergraduate students and the University

Plan of Work:
- Clarity of plan and time schedule
- Appropriateness to objectives
- Availability of needed resources
- Likelihood of successful completion
- **Participation of students in the project, if applicable**

Qualifications:
- Ability of the Project Director to complete the project
- Demonstration of successful performance on previous projects

Budget (Mini-grant only):
- Clear itemization
- Justification of expenses
- Cost-effectiveness

Proposals ranked by total score. We can't always fund all "acceptable" proposals.

How do you apply?
DEADLINE - February 17, 2023

- Application Cover Sheet
- Narrative (2 single spaced pgs. max - use template on InfoReady)
- Qualifications Form (2 single spaced pgs. max - use template on InfoReady)
- Budget form (mini grants only - use template on InfoReady)
- Questions on InfoReady (trying to eliminate)

NARRATIVE

*The fields below are expandable, but must **NOT exceed 2 pages**. This form must be completed using a word processing program (12 point font, single-spaced, 1" margins).*

Project Director:
Objectives
Significance
Results from previous RSCA funding
 Plan of Work
 Student Involvement

QUALIFICATIONS OF THE PROJECT DIRECTOR

*The fields below are expandable, but must **NOT exceed 2 pages**. This form must be completed using a word processing program (12 point font, single-spaced, 1" margins).*

Project Director:

Education (Institution/Date)
Professional Experience:
Community Engagement:
Courses Taught at SSU:
Scholarship Related to This Proposal (e.g. publications, presentations, grants, exhibits, etc.):

Competitions & Applications for Internal Funding

This portal provides information on upcoming internal funding opportunities offered from the CSU System, Chancellor's Office, and Sonoma State University.

SSU Office of Research & Sponsored Programs

If you're having difficulty with InfoReady or have questions about the current competition please contact the SSU Office of Research & Sponsored Programs at 707.664.4423 or email us at orsp@sonoma.edu.

Click on application title

Search:

Title	Due Date	Category	Award Cycle
		All	All
2021-22 RSCA Application	3/26/2021	Open Funding Opportunities	2021-22

2021-22 RSCA Application

Click here to begin application →

Dates

Internal Submission Deadline: Friday, March 26, 2021 at 4:30 pm

ADD TO CALENDAR

📄 PDF

Details

Administrator(s): Pamela Rivas (Owner)
Nicole Ream

Category: Open Funding Opportunities

Award Cycle: 2021-22

Discipline/Subject Area: All Disciplines

Number of Applications Allowed Per Applicant: 1

Funding Source(s): 0 — Chancellor's Office RSCA Allocation

Allocation Year: 2021-2022

Distribution Year: 2021-2022

Description

Application Tools

Apply

Competition Files

REQUEST FOR PROPOSALS

Please read this document carefully before applying

NARRATIVE AND QUALIFICATIONS

This is a 2-page template, please complete and upload as a single document no more than 4 pages total.

APPLICATION ENDORSEMENT

Download and complete the form, then obtain approvals via digital signature from your Department Chair and Dean. Upload the signed and completed form to your InfoReady

Office of Research & Sponsored Programs

SONOMA STATE UNIVERSITY

HOME   CALENDAR

Login for Sonoma State University Users

Use your Sonoma State University user name and password to log into InfoReady Review.

Sonoma State University Login

Login for Other Users

If you have an account, but aren't part of Sonoma State University, enter your email address and password below to

Click here to be redirected to the SSU login page

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Enter your LDAP information and click login. You will be directed back to InfoReady afterwards.

Online Services

rivasp

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LOGIN

Username & Password Help

Don't have an account?

Click the Submit Application button when you are ready to submit your application (below right).

Add Other Email Addresses for Notifications

Use the form below to have other email addresses included on all communications from the competition system.

Enter recipient(s) email address(es):

Separate email addresses with commas

Acknowledgement of Reporting Requirements

☐ If awarded, I acknowledge all funds must be spent by May 20, 2022 and a Final Report must be completed in the Progress Reporting section of InfoReady by May 20, 2022. I understand that RSCAP award recipients who fail to submit a final report will not be eligible to apply for future funding.

Scroll to the bottom of the application. Click to save application and return to it later.

TIP: Click save every few minutes to avoid losing content.

Save as Draft

Submit Application

You cannot save or submit this application until you check the acknowledgment.

Tips for writing a successful proposal

- Respond to criteria DIRECTLY
- Make sure you apply for the appropriate competition (e.g., just analyze data - mini-grant)
- Eliminate jargon as much as possible
- Help committee understand the IMPORTANCE of the project (to your discipline, to your own trajectory, to students involved, and to Sonoma State and the community)
- Help the committee understand how you will achieve the stated goals (are you qualified? Is your plan and budget clear and reasonable?
- Proof read and use the entire 2 pages
- You do not need to provide extensive citations, just when appropriate
- Make clear how you've been productive with prior RSCAP funding
- Request peer feedback on your proposal

For support contact...

- Arts and Humanities: Theresa Burruel Stone, FSSA Chair, stoneth@sonoma.edu,
- Business and Economics: Kyuho Lee, kyuho.lee@sonoma.edu
- Education: Rajeev Virmani, virmani@sonoma.edu
- Science and Technology: Lisa Bentley, lisa.bentley@sonoma.edu
- Social Sciences: Emily Ray, emily.ray@sonoma.edu (Fall); Samuel Cohen, samuel.cohen@sonoma.edu (Spring)
- Library (At Large): Zeke Baker, bakerz@sonoma.edu

Nicole Ream, ORSP Post-Award Manager, is available to assist applicants at nicole.ream@sonoma.edu or x44423.

Q & A

What questions remain? What support might you need?

For Previously Funded Proposal Examples, see the ORSP webpage:
https://orsp.sonoma.edu/funding-opportunities/internal-funding