

## **CSU & SSU ZOOM Account Information - Highlights**

- CSU, has a contractual arrangement that precludes Zoom from sharing the personal data of any member of our community.
- People using Zoom can be in either our master account or this new HIPAA subaccount, but not both.
- Zoom, regardless of the type of account, has the ability to encrypt the data. Their encryption may be less than perfect, but the CSU believes it offers a level of protection that's more than adequate for most purposes we would make use of it in the CSU. They recommend we continue using it, while being careful to apply good practices to protect your interviews from disruption (e.g., use a password, waiting room).
- There are some features that are disabled on HIPAA compliant accounts, such as Cloud Recording. Local Recording is the only meeting recording option.
- To be transferred to a HIPAA compliant ZOOM account, investigator will need to email Vaughn Bellwood, Windows Systems Administrator, at [vaughn.bellwood@sonoma.edu](mailto:vaughn.bellwood@sonoma.edu) with SeawolfIDs/LDAP user names. Anyone who's moved will then get an e-mail from zoomhipaas@zoom.sonoma.edu with an "Approve the Request" large blue button inside it; you will need to click the button in that e-mail and step through any prompts to complete the move. Once that's done, you'll be in our HIPAA compliant Zoom subaccount.
- Being a different Zoom account means you can't delegate Scheduling Privileges to a Zoom user in our master Zoom account. Scheduling privileges can only be delegated to a Zoom user in the same account.