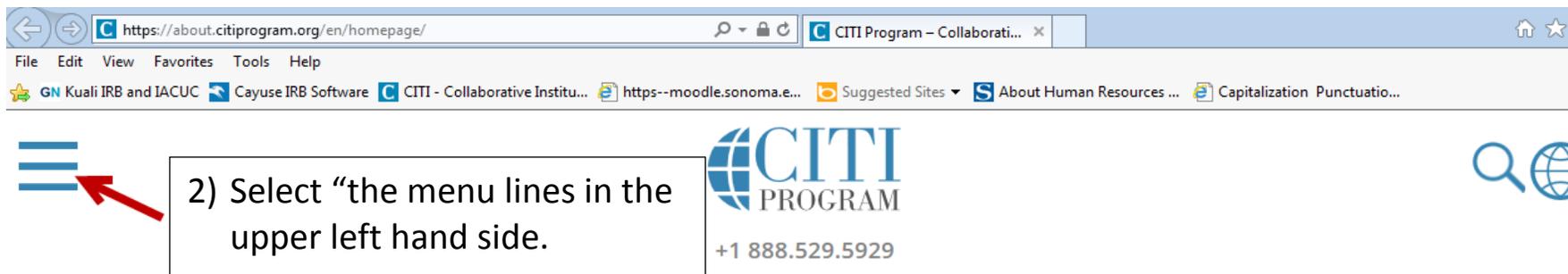


CITI Program IRB Training

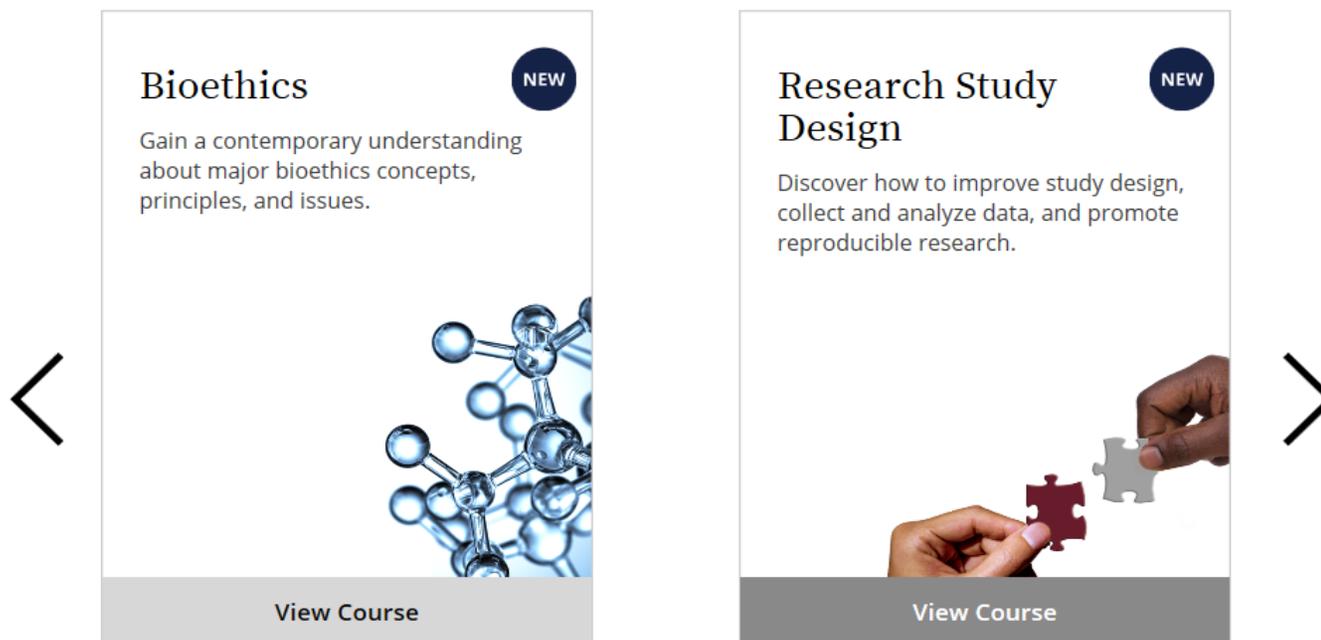
To get started with your CITI Program IRB Training:

1) Go to <https://citiprogram.org>



The screenshot shows a web browser window with the URL <https://about.citiprogram.org/en/homepage/>. The browser's address bar and tabs are visible. Below the browser window, the CITI PROGRAM logo is displayed with the phone number +1 888.529.5929. A red arrow points to a blue menu icon (three horizontal lines) in the upper left corner. A callout box with a black border contains the text: "2) Select 'the menu lines in the upper left hand side.'" A search icon is visible in the upper right corner.

Research Ethics and Compliance Training



Two course cards are displayed side-by-side. The left card is titled "Bioethics" and features a "NEW" badge in a dark blue circle. The text below the title reads: "Gain a contemporary understanding about major bioethics concepts, principles, and issues." The background image shows a molecular structure. At the bottom of the card is a grey button labeled "View Course". The right card is titled "Research Study Design" and also features a "NEW" badge. The text below the title reads: "Discover how to improve study design, collect and analyze data, and promote reproducible research." The background image shows hands placing puzzle pieces. At the bottom of the card is a grey button labeled "View Course". Large black arrows point left and right between the two cards.

CITI Program IRB Training

The screenshot shows the CITI Program website homepage. At the top, there is a browser window with the URL <https://about.citiprogram.org/en/homepage/>. Below the browser window, the CITI PROGRAM logo is displayed, along with the phone number +1 888.529.5929. On the left side, there is a navigation menu with the following items: Subscriptions, Courses, Resources, and Support. In the center, there are two buttons: a white button with a blue border labeled "Register" and a solid blue button labeled "Log In". A red arrow points from a text box below to the "Register" button. The text box contains the instruction "3) Select 'Register'".

Register

Log In

Subscriptions

Courses

Resources

Support

3) Select "Register"

Research Ethics and Compliance Training

Bioethics NEW

Gain a contemporary understanding about major bioethics concepts, principles, and issues.



Research Study Design NEW

Discover how to improve study design, collect and analyze data, and promote reproducible research.



CITI Program IRB Training



English ▼

LOG IN

LOG IN THROUGH MY INSTITUTION

REGISTER

CITI - Learner Registration

Steps: **1** 2 3 4 5 6 7

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

Sonoma State University



4) Select "Sonoma State University" from list of

Sonoma State University only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

I affirm that I am an affiliate of Sonoma State University.

Continue To Create Your CITI Program Username/Password

5) Agree to the Terms and Affiliation to the left.

6) Complete the form that follows entering all the required personal information accordingly.

CITI Program IRB Training

7) Create your Username and Password following instructions provided below.



English ▼

[LOG IN](#)

[LOG IN THROUGH MY INSTITUTION](#)

[REGISTER](#)

CITI - Learner Registration - Sonoma State University

Steps: [1](#) [2](#) **[3](#)** [4](#) [5](#) [6](#) [7](#)

Create your Username and Password

* indicates a required field.

Your username should consist of 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as "a12b34cd". Once created, your username will be part of the completion report.

* User Name

Your password should consist of 8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".

CITI Program IRB Training

* Password

* Verify Password

Please choose a security question and provide an answer that you will remember. **NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account.**

* Security Question



* Security Answer

Continue To Step 4

CITI Program IRB Training

8) Enter Country of residence



English ▾

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[LOG IN THROUGH MY INSTITUTION](#)

[REGISTER](#)

CITI - Learner Registration - Sonoma State University

Steps: [1](#) [2](#) [3](#) **4** [5](#) [6](#) [7](#)

* indicates a required field.

* Country of Residence

Search for country: Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided.

[Continue To Step 5](#)

CITI Program IRB Training

9) Answer the following questions accordingly



[LOG IN](#)

[LOG IN THROUGH MY INSTITUTION](#)

[REGISTER](#)

CITI - Learner Registration - Sonoma State University

Steps: [1](#) [2](#) [3](#) [4](#) **5** [6](#) [7](#)

* indicates a required field.

* Are you interested in the option of receiving Continuing Education Unit (CEU) credit for completed CITI Program courses?

CITI is pleased to offer CE credits and units for purchase to learners qualifying for CE eligibility while concurrently meeting their institutions training requirements.

CE credits/units for physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA Category 1 credits for re-certification are available for many CITI courses – with that availability indicated on course and module listings. **Please register your interest for CE credits below** by checking the "YES" or "NO" dots, and, when applicable, types of credits you wish to earn at bottom of page. Please read texts entered for each option carefully.

Yes

At the start of your course, you will be prompted to click on a "CE Information" page link located at the top of your grade book and to VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, faculty disclosures, types, number and costs of credits available for your course.

Yes

CITI Program IRB Training

No

The CE functionality will not be activated for your course. Credits and units will therefore not be available to you for purchase after you start your course. You can change your preference to "YES" before such time however by clicking on the "CE Credit Status" tab located at the top of your grade book page.

No

If you picked "YES", please check below the one type of credit you would like to earn

- MDs, DOs, PAs - AMA PRA Category 1 Credits TM
- Psychologists - APA Credits
- Nurses - ANCC CNE
- Other Participants - Certificates of Participation
- Social Workers - Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling

* Can CITI Program contact you at a later date regarding participation in research surveys? 

- Yes
- No
- Not sure. Ask me later

* Can CITI Program contact you at a later date with marketing information? 

- Yes
- No

CITI Program IRB Training

No

If you picked "YES", please check below the one type of credit you would like to earn

- MDs, DOs, PAs - AMA PRA Category 1 Credits TM
- Psychologists – APA Credits
- Nurses – ANCC CNE
- Other Participants – Certificates of Participation
- Social Workers – Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling

* Can CITI Program contact you at a later date regarding participation in research surveys? 

- Yes
- No
- Not sure. Ask me later

* Can CITI Program contact you at a later date with marketing information? 

- Yes
- No

Continue To Step 6



10) Select Continue To Step 6

CITI Program IRB Training

11) Answer the following set of questions accordingly.



English ▾

[LOG IN](#)

[LOG IN THROUGH MY INSTITUTION](#)

[REGISTER](#)

CITI - Learner Registration - Sonoma State University

Steps: [1](#) [2](#) [3](#) [4](#) [5](#) **[6](#)** [7](#)

Please provide the following information requested by Sonoma State University

* indicates a required field.

Language Preference

English ▾

* Institutional Email Address

Gender

Highest Degree

CITI Program IRB Training

Employee Number

* Department

* Role In Research

Address Field 1

Address Field 2

Address Field 3

City

State



CITI Program IRB Training

Zip/Postal Code

Country

Phone

Continue To Step 7



12) After completing form Continue to Step 7

New to the CITI Program? Read the [getting started guide](#) or watch the [getting started video](#).

Need Help? [Support Center](#)

CITI Program IRB Training



English ▼

[LOG IN](#)

[LOG IN THROUGH MY INSTITUTION](#)

[REGISTER](#)

CITI - Learner Registration - Sonoma State University

Steps : [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) **7**

Select Curriculum

* indicates a required field.

You will be provided a series of enrollment questions. Your responses will determine the curriculum for the courses you are going to take. Please read the questions carefully. Please read the responses carefully to make the best choice.

Click [here](#) to review the Sonoma State University instructions page.

13) Complete enrollment questions 1-4. Then click Complete Registration below:

CITI Program IRB Training

*Question 1 Human Subject Research Note: Select the **CITI IRB Training** as your answer.

Question 2

Skip

Good Clinical Practice

If you want to take Good Clinical Practice (GCP) please make your selection below.

Choose all that apply

Good Clinical Practice (GCP)

*Question 3 NOTE: Responsible Conduct of Research (RCR) is required **ONLY** if you have **National Science Foundation (NSF)** funding for your research or for certain NIH training grants.

Question 3

Responsible Conduct of Research

Please make your selection below to receive the course in the Responsible Conduct of Research.

Choose one answer

Group 1: Responsible Conduct of Research - Students

Not at this time.

CITI Program IRB Training

Question 4

Skip

Laboratory Animal Welfare

Do you conduct studies that use Lab animals?

1. If YES, then you must complete the Basic course and the appropriate species specific modules.
2. If you are an IACUC Member you should complete the "Essentials for IACUC Members".
3. Choose the appropriate species specific electives according to your research interests.

Choose all that apply

- "Working with the IACUC Course" is required if you plan to use lab animals in your work.
- If you are an IACUC Member you are required to complete the "Essentials for IACUC Members" course now.
- Antibody Production
- If you plan to conduct studies that have the potential to cause "more than momentary pain and distress" in Mice or Rats you should complete the module on "Minimizing Pain and Distress".

CITI Program IRB Training

Choose the appropriate species specific electives depending on your work or interests.

- I work with Mice. Family: Muridae Cricetidae
- I work with Rats. Genus: Rattus
- I work with Frogs, Toads or other Amphibians
- I work with Hamsters. Family: Muridae
- I work with Gerbils
- I work with Guinea Pigs
- I work with Rabbits, Family: Leporidae
- I work with Cats
- I work with Dogs
- I work with Swine
- I work with Non-Human Primates (NHP)
- Working With Animals In Biomedical Research - Refresher Course

Complete Registration



Select

CITI Program IRB Training



English ▾

[LOG IN](#)

[LOG IN THROUGH MY INSTITUTION](#)

[REGISTER](#)

CITI - Learner Registration

Welcome to the CITI Program. Your registration with **Sonoma State University** is complete.

[Finalize Registration](#)



[Select](#)

New to the CITI Program? Read the [getting started guide](#) or watch the [getting started video](#).

Need Help? [Support Center](#)

CITI Program IRB Training

✔ Your registration has been completed successfully.

Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

Sonoma State University

Select



View Courses

Would you like to affiliate with another Institution?

Add An Affiliation

Independent Learner

Register as an independent learner to purchase course content. Before you purchase a course, please make sure you do not already have access to that course through an Institutional affiliation. Please note that refunds are not available for courses purchased as an Independent Learner.

Register as an Independent Learner

CITI Program IRB Training

The following screen displays all of the information on courses that are in your profile. Each category will have details on your status of each course. If your course has not been complete it will display a dark blue box with the words Start Now.

- Active Courses
- Courses Ready to Begin
 - CITI IRB Training
- Completed Courses